

# Town of Sussex

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Minutes of Meeting of Council held this  
17th day of May 2010

A.D.,

The Town Council of the Town of Sussex met in regular session, by appointment of the Mayor of the said Town, in the Council Chambers of the said Town on Monday the 17<sup>th</sup> day of May, 2010, at 7:00 o'clock in the evening.

Prior to the meeting, the Town Clerk swore in the newly elected Councillor Kevin Black who was a candidate in the recently held Municipal By-Election. The members of Council congratulated Councillor Black on being elected to Council.

The following members of the Council were present; His Worship Mayor Carr, Deputy Mayor Thorne, Councillors Campbell, Bradley, Wilson, Fulton, Wright and Black. There were no absentees. Also present at this meeting was the Town Clerk/Treasurer, Paul Maguire.

It was moved by Councillor Wilson, seconded by Councillor Black, that the agenda for this regular Town Council meeting be approved as amended. Motion carried. The agenda was amended by adding under Item #13 New Business – PAC.

No members present declared a conflict of interest on any items on the agenda at this time.

His Worship Mayor Carr noted that Councillor Black will become a member of the Committee of the Whole, the Protective Services Committee, the Human Services Committee, the Works Committee and the Economic Development and Long Range Planning Committee, and Deputy Mayor Thorne will become the Vice-Chairperson of the Economic Development and Long Range Planning Committee.

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It was moved by Councillor Bradley, seconded by Councillor Wright, that the minutes of the regular meeting of the Town Council of the Town of Sussex held on April 19<sup>th</sup>, 2010 be approved as circulated. Motion carried.

It was moved by Councillor Bradley, seconded by Councillor Wright that the minutes of the special meeting of the Town Council of the Town of Sussex held on May 10<sup>th</sup>, 2010 be approved as circulated. Motion carried.

A copy of a letter was received from the Honorable Kelly Lamrock, Minister of Justice and Consumer Affairs addressed to the New Brunswick Association of Social Workers regarding the planned closure of the Sussex courthouse once the new Saint John courthouse opens. Members of Council expressed their frustration with the decision to close the courthouse in Sussex and the detrimental effect that it will have on the provision of justice in the Sussex area and the extra cost to the citizens of this area to travel to the courthouse in Saint John. The Council agreed that His Worship Mayor Carr contact the Minister and invite the Minister as well as the representative of the New Brunswick Association of Social Workers, the RCMP and the Town's Courthouse Committee to come and view the Sussex courthouse facilities.

It was moved by Deputy Mayor Thorne, seconded by Councillor Wilson that the copy of the letter from the Minister of Justice and Consumer Affairs be filed. Motion carried.

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A letter was received from the Development Coordinator of the MS Society of Canada Atlantic Division outlining the 2010 RONA MS Bike Tour from Sussex to Saint John on June 26<sup>th</sup> and 27<sup>th</sup>, 2010.

It was moved by Councillor Bradley, seconded by Deputy Mayor Thorne that the letter from MS Society of Canada be filed. Motion carried.

It was moved by Councillor Bradley, seconded by Councillor Campbell that the Fire Report for the month of April, 2010, be received as circulated. Motion carried. During the month the Fire Department responded to a total of twenty two (22) calls with eleven (11) calls originating within the Town of Sussex and eleven (11) out of town calls.

It was moved by Councillor Fulton, seconded by Councillor Bradley, that the Building Inspector's Report for the month of April, 2010, be received as circulated. Motion carried. The report indicated that during the month the Building Inspector issued five (5) permits for new construction for a value of \$971,000 and twenty-five (25) permits renovations, repairs, alterations and additions for a value of \$283,800.00 and one demolition permit for a value of \$25,000.00.

It was moved by Councillor Fulton, seconded by Councillor Campbell that the Development Officer's Report for the month of April, 2010 be received as circulated. Motion carried. During the month, the Development Officer approved one (1) Tentative Subdivision Plan and one (1) Subdivision Plan.

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It was moved by Deputy Mayor Thorne, seconded by Councillor Black that the minutes of the Planning Advisory Committee Meeting dated May 12<sup>th</sup>, 2010 be received as circulated. Motion carried.

It was moved by Councillor Bradley, seconded by Councillor Fulton that the minutes of the Planning Advisory Committee Meeting dated April 26<sup>th</sup>, 2010 be received as circulated. Motion carried.

It was moved by Councillor Bradley, seconded by Councillor Black that the report of the Human Services Committee Meeting dated May 11<sup>th</sup>, 2010 be received as circulated. Motion carried.

It was moved by Councillor Bradley, seconded by Councillor Campbell that Council approve the purchase of fencing at the Skateboard Park from Fundy Fencing for a price of \$10,045.70. Motion carried.

It was moved by Councillor Bradley, seconded by Councillor Fulton that Council approve that Brown's Paving Ltd. be engaged to pave the area at the Skateboard Park for a price of \$11,074.00. Motion carried.

It was moved by Councillor Bradley, seconded by Councillor Fulton that Council approve that Section 10(3) and 10(4) of Policy RD-17 – Municipal Recreational and/or Sports Facilities Schedule of Fees Policy be amended to allow that time rental may be prorated on an hourly basis for bookings for organizations and/or individuals requesting the use of the Community Room on a long-term basis (5 bookings or more at one time). Motion carried.

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It was moved by Councillor Bradley, seconded by Councillor Campbell that Council approve the quotation of \$50,158.44 from Brown's Paving Ltd. to complete the asphalt upgrades to the Tennis Court and Basketball Court. Motion carried.

It was moved by Councillor Bradley, seconded by Councillor Wilson that Council approve the quotation of \$40,567.00 from Playteck Enterprises to supply and install the synthetic playing surface and 3 sets of tennis nets and posts at the Tennis Courts and Basketball Court. Motion carried.

It was moved by Councillor Campbell, seconded by Councillor Wilson that the report of the Works Committee meeting dated May 11, 2010 be received as circulated. Motion carried.

It was moved by Councillor Campbell, seconded by Councillor Wilson that Council accept the bid of \$500.00 from Mr. Harold Crowe from the Surplus Equipment/Materials Tender for plexi and tempered glass of various sizes. Motion carried.

It was moved by Councillor Campbell, seconded by Councillor Wilson that Council accept the bid of \$20.00 from Mr. A. Schriver for a playground equipment digger as per the Surplus Equipment/Materials Tender. Motion carried.

It was moved by Councillor Campbell, seconded by Councillor Black that Council approve the disposal of Item #2 – ice edger c/w Briggs & Stratton engine, Item #4 – playground equipment – race car, Item #5 – DELL M7835 monitors – 2 only, Item #6 – Sharpe EL1801C

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adding machine, Item #7 – Brother Intellifax 775 fax machine, and Item #8 Aopen keyboard that were on the Surplus Equipment/Materials Tender and received no bids. Motion carried.

It was moved by Councillor Campbell, seconded by Councillor Wilson that Council accept the bid from Shur-Fit Automotive on both the filters and belts for 2010 and 2011 for Quotation T-10-10. Motion carried.

It was moved by Deputy Mayor Thorne and seconded by Councillor Wilson that the report of the Protective Services Committee Meeting dated May 12th, 2010, be received as circulated. Motion carried.

It was moved by Deputy Mayor Thorne, seconded by Councillor Wilson that Council approve the following Graduation Parade Route scheduled to take place on Thursday, June 24, 2010 commencing at 6:30pm subject to the direction of policing services:

*“Commencing on the property of SRHS;*

*thence along Leonard Drive from SRHS property to the driveway*

*entrance of the 8th Hussars Sports Centre;*

*thence ending in the parking lot of the 8th Hussars Sports*

*Centre.”*

Motion carried.

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It was moved by Deputy Mayor Thorne, seconded by Councillor Wilson that Council approve that the 2010 Prom Parade may commence at the 8<sup>th</sup> Hussars Sports Center on Tuesday, June 22, 2010 at 6:00pm and proceed to the Sussex Regional High School. Motion carried.

It was moved by Deputy Mayor Thorne, seconded by Councillor Wilson that Council accept David DeMerchant's resignation as a volunteer firefighter of the Sussex Fire Department as of April 20, 2010. Motion carried.

It was moved by Deputy Mayor Thorne, seconded by Councillor Wilson that Council approve that ten (10) volunteer firefighters attend an Auto Extraction Training Course in Sussex on June 10, 11, 12 and 13, 2010. Motion carried.

It was moved by Deputy Mayor Thorne, seconded by Councillor Wilson that Council accept the bid of \$7,147.25 from Safety Source Ltd. for firefighters clothing - Quotation T-11-10. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Bradley that the report of the Administration Committee meeting dated May 13, 2010 be received as circulated. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Fulton that Council approve the Retention and Disposal Schedule Policy – Policy C-16. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Bradley that Council approve the Building Control Retention and Disposal Schedule Policy – Policy C-27. Motion carried.

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It was moved by Councillor Wilson, seconded by Councillor Bradley that Council approve the following Baccalaureate Service route, subject to the direction of policing services, scheduled to take place on Sunday, June 20, 2010 at 6:00pm;

*“commencing in the parking lot of Sussex Regional High School; thence along Leonard Drive from the parking lot of Sussex Regional High School to Main Street; thence along Main Street from Leonard Drive to Queen Street; thence along Queen Street from Main Street to St. George Street; thence along St. George Street from Queen Street to the driveway of Sussex Wesleyan Church; thence ending in the parking lot of Sussex Wesleyan Church.”*

Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Campbell that Council approve that the Town provide a grant of \$2,297.00 to the Sussex Firefighters Association to be used towards the payment of the premium for accident and sickness insurance. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Campbell that Council approve the Travel and Meal Allowance Policy - Policy P-2. Motion carried.



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It was moved by Councillor Wilson, seconded by Councillor Bradley that Council provide a grant of two thousand dollars (\$2,000.00) towards the purchase of the Sussex Middle School van. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Bradley that Council approve a 3% wage increase for 2009 and a 3% wage increase for 2010 for the non-union personnel effective January 1, 2009. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Bradley that Council approve for payment accounts for the month of April, 2010 totaling \$452,187.47. Motion carried.

Deputy Mayor Thorne tendered his resignation from the Planning Advisory Committee noting that his work commitments and membership on other committees has increased and that he cannot make the time commitment to the Planning Advisory Committee. The Deputy Mayor noted that he has enjoyed his membership on the Planning Advisory Committee and encouraged any other interested people to sit on the Committee.

It was moved by Councillor Fulton, seconded by Councillor Wilson, that the Council with regret and thanks accept Deputy Mayor Thorne's resignation from the Planning Advisory Committee effective May 17, 2010. Motion carried.

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It was moved by Councillor Fulton, seconded by Councillor Wilson that Council appoint Councillor Black as one of Council's representatives on the Planning Advisory Committee effective May 17, 2010 for a term equal to the present Council term. Motion carried.

His Worship Mayor Carr noted that Councillor Black had previously been a member of the Planning Advisory Committee appointed as a citizen member and that the Council will be entertaining names to be appointed to the Planning Advisory Committee to fulfill Councillor Black's term. The Council encouraged members of the Community who are interested in becoming members of the Planning Advisory Committee to submit their name to Council.

Deputy Mayor Thorne noted that he was very encouraged to see citizens coming forward to help beautify the Town. He noted that there is a committee looking at the area between the Sussex Elementary School track and the Kirkhill Cemetery and that another citizen has come forward to help develop a garden plot on Maple Avenue and that two students have expressed interest in helping to maintain some of the benches in Town. The Deputy Mayor noted that this shows a tremendous community spirit in the Town.

Councillor Campbell and other members Council welcomed back Councillor Black as a member of Council and look forward to working with Councillor Black in the future.

Councillor Fulton expressed his concerns on the horizontal fracking that is proposed for the natural gas shale projects and the

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possible effects on ground water supply. However Councillor Fulton noted that the present projects are located in the Elgin area.

Councillor Black noted that there will be up to sixteen cruise ship bus tours coming to the Sussex area and that there is a potential that they may spend up to \$168,000 in the community. Councillor Black also outlined to the Council his vision of how the Council and Town should progress in the short and mid term and in particular, Councillor Black noted that he would like to see better relationships with Town employees; revamping of the Downtown Business District and a possible boundary expansion.

His Worship Mayor Carr noted that the next scheduled meeting of Council is June 21, 2010.

It was moved by Councillor Wright, seconded by Councillor Campbell that this regular meeting of the Town Council of the Town of Sussex adjourn. Motion carried.

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MAYOR CARR

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TOWN CLERK