

Town of Sussex

Page 1/14

Minutes of Meeting of Council held this
19th day of April, 2010

A.D.,

The Town Council of the Town of Sussex met in regular session, by appointment of the Mayor of the said Town, in the Council Chambers of the said Town on Monday the 19th day of April, 2010, at 7:00 o'clock in the evening.

The following members of the Council were present: His Worship Mayor Carr, Councillors Campbell, Bradley, Wilson, Fulton and Wright. Deputy Mayor Thorne attended the Council meeting at 7:40pm. Also present at this meeting were the Chief Administrative Officer, Michael Cummings and the Town Clerk/Treasurer, Paul Maguire.

It was moved by Councillor Fulton, seconded by Councillor Wilson, that the agenda for this regular Town Council meeting be approved. Motion carried.

No members present declared a conflict of interest on any items on the agenda at this time.

It was moved by Councillor Wright, seconded by Councillor Fulton, that the minutes of the regular meeting of the Town Council of the Town of Sussex held on March 15, 2010, be approved as circulated. Motion carried.

A letter was received from the Co-Chairperson of Disability Awareness Week informing the Council that May 30th to June 5th, 2010, has been declared Disability Awareness Week in the Province of New Brunswick.

Town of Sussex

Page 2/14

Minutes of Meeting of Council held this
19th day of April, 2010

A.D.,

It was moved by Councillor Wright, seconded by Councillor Wilson, that the letter from the Co-Chairperson of Disability Awareness Week be filed. Motion carried.

It was moved by Councillor Wright, seconded by Councillor Fulton, that the Fire Report for the month of March, 2010, be received as circulated. Motion carried. During the month the Fire Department responded to a total of 18 calls with eight calls originating within the Town of Sussex and 10 out of Town calls.

It was moved by Councillor Fulton, seconded by Councillor Wright, that the Building Inspector's report for the month of March, 2010, be received as circulated. Motion carried. The report indicated that during the month the Building Inspector issued one permit for new construction for a value of \$200,000.00 and 12 permits for renovations, repairs, alterations and additions for a value of \$99,650.00.

It was moved by Councillor Wright, seconded by Councillor Fulton, that the Development Officer's report for the month of March, 2010, be received as circulated. Motion carried. During the month the Development Officer approved one Subdivision Plan.

It was moved by Councillor Wilson, seconded by Councillor Wright, that minutes of the Planning Advisory Committee meeting dated April 14, 2010, be received as circulated. Motion carried.

Town of Sussex

Page 3/14

Minutes of Meeting of Council held this
19th day of April, 2010

A.D.,

It was moved by Councillor Wilson, seconded by Councillor Fulton, that Council have a reading in its entirety of By-Law # 1100-10, A By-Law Respecting Dangerous or Unsightly Premises Within the Town of Sussex. Motion carried. The Town Clerk then read the by-law in its entirety.

It was moved by Councillor Wilson, seconded by Councillor Campbell, that Council have third reading by title of By-Law # 1100-10, A By-Law Respecting Dangerous or Unsightly Premises Within the Town of Sussex. Motion carried. The Town Clerk then read the by-law for the third time by title and His Worship Mayor Carr declared the by-law duly enacted.

It was moved by Councillor Bradley, seconded by Councillor Wilson, that the report of the Human Services Committee Meeting dated April 12, 2010, be received as circulated. Motion carried.

It was moved by Councillor Bradley, seconded by Councillor Wilson, that Council approve that the Community Services Officer, Day Camp and Pool staff attend the Principals of Healthy Child Development Workshop on May 19, 2010, which is scheduled to be held at the Golden Jubilee Hall in Princess Louise Park. Motion carried.

It was moved by Councillor Bradley, seconded by Councillor Wright, that Council approve a grant to the Canada Day Committee in the amount of Two Hundred and Fifty Dollars (\$250.00) from the J. D. O'Connell Fund for Canada kids program. Motion carried.

Minutes of Meeting of Council held this
19th day of April, 2010

A.D.,

It was moved by Councillor Bradley, seconded by Councillor Wilson, that Council approve an expenditure of \$1,949.25 for a deposit to Boreal Fireworks for fireworks for Canada Day. Motion carried.

It was moved by Councillor Bradley, seconded by Councillor Wilson, that Council approve the following Canada Day parade route, scheduled to commence at 2:00pm on July 1, 2010, subject to the direction of policing services:

- commencing in the Wal-Mart parking lot;
- thence from Wal-Mart parking lot to Main Street;
- thence along Main Street from the entrance of the Wal-Mart parking lot to Queen Street;
- thence along Queen Street from Main Street to Broad Street;
- thence along Broad Street to Main Street;
- thence along Main Street from Broad Street to Leonard Drive;
- thence along Leonard Drive from Main Street to Perry Street; and
- thence onto Perry Street in Princess Louise Park.

Motion carried.

It was moved by Councillor Bradley, seconded by Councillor Wilson, that Council authorize the Mayor and Town Clerk to sign the 2011 Flea Market Agreement between the Town of Sussex and the N.B. Antique Auto Club Flea Market Committee on behalf of the Town. Motion carried.

Town of Sussex

Page 5/14

Minutes of Meeting of Council held this
19th day of April, 2010

A.D.,

It was moved by Councillor Bradley, seconded by Councillor Wilson, that Council approve the purchase of components for the pyramid upgrade at the Skateboard Park from Canadian Ramp Company for an expenditure of \$5,997.21. Motion carried.

It was moved by Councillor Campbell, seconded by Councillor Bradley, that the report of the Works Committee Meeting dated April 13, 2010, be received as circulated. Motion carried.

It was moved by Councillor Campbell, seconded by Councillor Bradley, that Council approves that Andrew Moss is offered the labourer position for the Works Department. Motion carried.

It was moved by Councillor Campbell, seconded by Councillor Wilson, that Council approve that the Superintendent of Works attend the CPWA Conference from May 19th to May 21st, 2010. Motion carried.

It was moved by Councillor Campbell, seconded by Councillor Wilson, that the report of the Protective Services Committee Meeting dated April 14, 2010, be received as circulated. Motion carried.

It was moved by Councillor Campbell, seconded by Councillor Wilson, that Council approve that four (4) members of the Fire Department attend a F.D.I.C. Conference in Wolfville, N.S. on June 4, 5 and 6, 2010. Motion carried.

It was moved by Councillor Campbell, seconded by Councillor Wilson, that Council approve the adjusted fire coverage area for the Sussex Fire Service. Motion carried.

Town of Sussex

Page 6/14

Minutes of Meeting of Council held this
19th day of April, 2010

A.D.,

It was moved by Councillor Wilson, seconded by Councillor Fulton, that the report of the Administration Committee Meeting, dated April 14, 2010, be received as circulated. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Fulton, that Council approve Meadow Lane Subdivision, dated March 29, 2010, and that Council authorize the Town Clerk to sign Meadow Lane Subdivision, dated March 29, 2010, on behalf of the Town of Sussex. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Bradley, that Council approve a Tennis Agreement between the Town of Sussex and the Sussex Tennis Association Inc. and that Council authorize the Mayor and Town Clerk to sign the Tennis Agreement on behalf of the Town of Sussex. Motion carried.

His Worship Mayor Carr and Councillor Wright declared a conflict of interest on the next item on the agenda and vacated the Council Chambers for any discussion or decision on the item. Councillor Wilson assumed the Chair of the meeting.

It was moved by Councillor Bradley, seconded by Councillor Campbell, that Council approve a Labour Contract between the Town of Sussex and CUPE Local 2163 Outside Workers and that the Mayor and Town Clerk be authorized to sign the contract on behalf of the Town of Sussex. Motion carried.

Town of Sussex

Page 7/14

Minutes of Meeting of Council held this
19th day of April, 2010

A.D.,

His Worship Mayor Carr and Councillor Wright returned to the Council Chambers from their conflict of interest and His Worship Mayor Carr assumed the Chair of the meeting.

It was moved by Councillor Wilson, seconded by Councillor Fulton, that Council award a Five Hundred Dollar (\$500.00) scholarship from the proceeds of the Rangers Trust account to a student entering a University Program from Sussex Regional High School. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Bradley, that Council appoint the Firm of Turnbull and Kindred Professional Corporation as the 2010 External Auditor for the Town of Sussex. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Fulton, that Council purchase the property having a street address of 106 Park Street and a P.I.D. # 264614 from the Province of New Brunswick for an amount of Fifteen Hundred Dollars (\$1,500.00). Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Fulton, that Council accept the offer from Jason and Erin Casey for the lot bearing P.I.D. # 00259413 and having a civic address of 11 Albert Street for Four Thousand and Five Hundred Dollars (\$4,500.00) plus legal fees. Motion carried.

Town of Sussex

Page 8/14

Minutes of Meeting of Council held this
19th day of April, 2010

A.D.,

It was moved by Councillor Wilson, seconded by Councillor Bradley, that Council approve that the Town Clerk/Treasurer attend the Association of Municipal Administrators of New Brunswick conference in Miramichi City from May 19th to May 21st, 2010.
Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Fulton, that Council enter into a Memorandum of Understanding between Efficiency New Brunswick and the Town of Sussex agreeing that the objective is to use energy more efficiently, make better energy choices, manage energy expenses and lessen the impact of energy use on the environment. To that end the Town of Sussex commits to working with Efficiency New Brunswick to complete a review and implementation of energy saving projects where affordable, cost effective and beneficial for the residents of Sussex and the Mayor and Town Clerk are authorized to sign the Memorandum of Understanding on behalf of the Town. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Fulton, that the municipality of Sussex submit to the Municipal Capital Borrowing Board an application for authorization to borrow for a capital expense for the following term and amount:

Town of Sussex

Minutes of Meeting of Council held this
19th day of April, 2010

A.D.,

<u>PURPOSE</u>	<u>AMOUNT</u>	<u>TERM</u>
<u>Transportation Services</u>		
Street Improvements	\$450,000	10 Years
Storm Drainage	\$100,000	10 Years

Motion carried.

Councillor Wilson brought forward the Municipality of Sussex Four-Year Capital Investment Plan Respecting the "GTF Agreement" for the years 2010-2013.

It was moved by Councillor Wilson, seconded by Councillor Fulton, that the document entitled Municipality of Sussex Four Year Capital Investment Plan (2010-2013) be adopted. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Campbell, that Council approve the following 2010 General Fund Capital Improvement Program:

PART I – EXPENDITURES

A. **STORM DRAINAGE IMPROVEMENT PROGRAM \$206,700**

STREET DRAINAGE

Court Street (Union Street to St. George Street)

St. George Street/Murray Ave.

Pleasant Avenue (Gordon St. to Reservoir)

Main Street (Broad St. to Queen Street)

RIVERBANK ENHANCEMENT

Trout Creek (Maple Ave. to Wards Creek)

Town of Sussex

Page 10/14

Minutes of Meeting of Council held this
19th day of April, 2010

A.D.,

- B. STREET IMPROVEMENT PROGRAM** **\$ 952,900**
- ASPHALT PAVEMENT**
Kennedy Drive (Leonard Dr. to Soccer Field)
Union Street (CNR to Court St)
Court Street (Union St. to St George St.)
Rosemount Avenue (Leonard Dr. to Industrial Dr.)
Industrial Drive
- CONCRETE CURB AND GUTTER**
Bryant Drive (Leonard Dr. to Kennedy Dr.)
- CONCRETE SIDEWALK**
Bryant Drive (Leonard Dr. to Kennedy Dr.)
- RESIDENTIAL DEVELOPMENT**
Maple View Subdivision
Meadow Lane Subdivision
Floral Avenue Garden Estates Subdivision
Jones Subdivision
Malone Homestead Subdivision
Braylaur Suites Development
Jonah Court Development
- BIA IMPROVEMENTS**
Signage
- RAILWAY CROSSING IMPROVEMENTS**
Floral Avenue
- C. PARKS AND PLAYGROUND
IMPROVEMENT PROGRAM** **\$ 10,000**
- Trail Development
Tree Program
Pearson Park
- D. STRUCTURE AND SIGNAGE
IMPROVEMENT PROGRAM** **\$1,262,000**
- 8th Hussars Sports Centre
Fire Building
Fundy Civic Centre

Town of Sussex

Minutes of Meeting of Council held this
19th day of April, 2010

A.D.,

E. EQUIPMENT IMPROVEMENT PROGRAM \$ 501,100

WORKS DEPARTMENT EQUIPMENT REPLACEMENT

1994 GMC T/K 3 Ton Dump c/w Sled, Plow, Wing & Harness
2000 Chev 1/2 Ton Pick-Up
Computer Upgrade & Printer
Easy-Kleen High Pressure Washer

ADMINISTRATION DEPARTMENT

EQUIPMENT REPLACEMENT

Computer Software Upgrade

RECREATION DEPARTMENT EQUIPMENT REPLACEMENT

Building Automation Software Upgrade
Ice Surface Lights
Interior Rink Lights
Composite Play Structure
Tennis Court Surface
Basketball Court Surface
Tennis Nets/Poststraps
Basketball Nets

TOTAL EXPENDITURES \$2,932,700

PART II – FUNDING

OPERATING FUND	\$ 77,625
PRINCIPAL PAYMENT PROGRAM	\$ 416,000
LONG TERM BORROWING	\$1,970,000
GAS TAX REVENUE	\$ 347,000
ACOA RINK PROGRAM	\$ 122,075
TOTAL FUNDING	\$2,932,700

Motion carried.

It was moved by Councillor Wilson, seconded by Councillor
Fulton, that Council engage A.D.I. Limited for engineering services
for the 2010 General Fund Capital budget and the 2010 Utility Fund
Capital budget. Motion carried.

Town of Sussex

Minutes of Meeting of Council held this
19th day of April, 2010

A.D.,

It was moved by Councillor Wilson, seconded by Councillor
Fulton, that Council approve the following 2010 Utility Fund Capital
Improvement Program:

PART I – EXPENDITURES

A.	WATER NETWORK IMPROVEMENT PROGRAM	\$ 205,000
	Water Source Alternative Backflow/Cross Connection Prevention Program Maple View Subdivision Floral Avenue Garden Estates Subdivision Meadow Lane Subdivision Show Centre Development Braylaur Suites Development Jonah Court Development	
B.	SANITARY SEWER NETWORK IMPROVEMENT	\$ 49,000
	Development Agreements Maple View Subdivision Floral Avenue Garden Estates Subdivision Meadow Lane Subdivision BrayLaur Suites Development Jonah Court Development Riverview East Sanitary Sewer Relief Chamber	
C.	STRUCTURE IMPROVEMENT PROGRAM	\$ 726,500
	Water Reservoir #1 Lagoon Fence Lagoon Disinfection Unit	
D.	EQUIPMENT IMPROVEMENT PROGRAM	\$ 37,000
	Willow Court Pump Replacement Turner Court Generator	
	TOTAL EXPENDITURES	\$1,017,500

Town of Sussex

Page 13/14

Minutes of Meeting of Council held this
19th day of April, 2010

A.D.,

PART II – FUNDING

OPERATING FUND	\$ 84,600
PRINCIPAL PAYMENT PROGRAM	\$ 117,900
UTILITY CAPITAL RESERVE FUND	\$ 50,000
CANADA/NB MUNICIPAL	
INFRASTRUCTURE FUND	\$ 290,000
LONG TERM BORROWING	\$ 475,000
TOTAL FUNDING	\$1,017,500

Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Fulton, that Council approve Maple View Subdivision Plan 2010-1, dated April 15, 2010, and that Council authorize the Town Clerk to sign Maple View Subdivision Plan 2010-1 dated April 15, 2010, on behalf of the Town. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Campbell, that Council approve the Municipal Service Agreement for Maple View Subdivision 2010-1 and that the Mayor and Town Clerk be authorized to sign this Municipal Service Agreement on behalf of the Town. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Bradley, that Council approve, for payment, accounts for the month of March, 2010, totaling \$540,167.10. Motion carried.

Town of Sussex

Page 14/14

Minutes of Meeting of Council held this
19th day of April, 2010

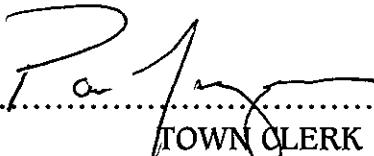
A.D.,

Councillors Bradley and Campbell express their disappointment in the lack of interest for candidates to let their names stand in the upcoming bi-election to fill the vacant Council seat. The nominations for the vacant seat on Council closed April 16, 2010, with only one person submitting their nomination papers. Members of Council encouraged interested citizens to consider running for positions on Council in future municipal elections.

His Worship Mayor Carr noted that the next regularly scheduled meeting of Council will be May 17, 2010, at 7:00pm.

It was moved by Councillor Campbell, seconded by Councillor Wilson, that this regular meeting of the Town Council of the Town of Sussex adjourn. Motion carried.


.....
MAYOR CARR


.....
TOWN CLERK