

Town of Sussex

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Minutes of Meeting of Council held this
19th day of January, 2009

A.D.,

The Town Council of the Town of Sussex met in regular session, by appointment of the Mayor of the said Town, in the Council Chambers of the said Town on Monday the 19th day of January, 2009, at 7:00 o'clock in the evening.

The following members of the Council were present: His Worship Mayor Carr, Deputy Mayor Thorne, Councillors Campbell, Stuart, Wright, Wilson and Bradley. Councillor Fulton was absent. Also present at this meeting were the Chief Administrative Officer, Michael Cummings and the Town Clerk/Treasurer, Paul Maguire.

It was moved by Councillor Stuart, seconded by Councillor Wilson, that the agenda for this regular Town Council meeting be approved as amended. Motion carried. The agenda was amended by adding under Item # 13 – New Business: (J) 1st Reading by Title, Planning Advisory Committee By-Law, By-Law # 855-09 and (K) 2nd Reading by Title, Planning Advisory Committee By-Law, By-Law # 855-09.

No members present declared a conflict of interest on any items on the agenda at this time.

It was moved by Councillor Wilson, seconded by Councillor Campbell, that the minutes of the regular meeting of the Town Council of the Town of Sussex held on December 15, 2008, be approved as circulated. Motion carried.

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It was moved by Councillor Wright, seconded by Councillor Wilson, that the minutes of the special meeting of the Town Council of the Town of Sussex held on December 15, 2008, be approved as circulated. Motion carried.

A letter was received from the New Brunswick Branch of the Kidney Foundation of Canada informing the Town that March is Kidney Health Month in Canada.

It was moved by Councillor Stuart, seconded by Councillor Wilson, that the letter from the New Brunswick Branch of the Kidney Foundation of Canada be filed. Motion carried.

A letter was received from the Literacy Coalition of New Brunswick informing the Council that January 27th is Family Literacy Day in New Brunswick.

It was moved by Councillor Wilson, seconded by Councillor Campbell, that the letter from the Literacy Coalition of New Brunswick be filed. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Stuart, that the Fire Report for the month of December, 2008, be received as circulated. Motion carried. During the month the Fire Department responded to a total of 26 calls with 19 calls originating within the Town of Sussex and seven out of Town calls.

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It was moved by Councillor Wright, seconded by Councillor Bradley, that the Building Inspector's report for the month of December, 2008, be received as circulated. Motion carried. The report indicated that during the month the Building Inspector issued five permits for renovations, repairs, alterations and additions for a value of \$90,500.00.

It was moved by Councillor Wilson, seconded by Councillor Stuart, that the Building Inspector's 2008 Year End Report be received as circulated. Motion carried. The report indicated that during the year the Building Inspector issued 25 permits new construction for a value of \$5,534,500.00 with \$8,235.00 in fees collected and 220 permits for renovations, repairs, alterations and additions for a value of \$7,813,980.00 with \$12,449.00 in fees collected for a total permits issued during 2008 for a value of \$13,348,480.00 and total fees collected in the amount of \$20,684.00.

It was moved by Councillor Wright, seconded by Councillor Campbell, that the Development Officer's report for the month of December, 2008, be received as circulated. Motion carried. The report indicated that during the month the Development Officer approved two Building Location Surveys.

It was moved by Councillor Bradley, seconded by Councillor Campbell, that the minutes of the Planning Advisory Committee meeting dated January 14, 2009, be received as circulated. Motion carried.

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His Worship Mayor Carr noted that under Unfinished Business:

(A) Municipal Plan By-Law Amendment, By-Law # 704-04-08, and
(B) Zoning By-Law Amendment, By-Law # 1350-04-18, have been removed from the agenda since the applicants for this rezoning application have withdrawn their rezoning request which was accepted by the Council at a special Council meeting at 6:30pm on this date.

It was moved by Councillor Bradley, seconded by Councillor Campbell, that the report of the Human Services Committee Meeting dated January 12, 2009, be received as circulated. Motion carried.

It was moved by Councillor Bradley, seconded by Councillor Wilson, that Council approve Policy # RD-4, Recreation Department Financial Accountability Policy and Policy # RD-16, Ball Fields Booking Procedure, Usage & Maintenance Policy. Motion carried.

It was moved by Councillor Bradley, seconded by Councillor Wilson, that Council delete Policy # RD-6, Adapted Aquatics Procedure Policy. Motion carried.

It was moved by Councillor Bradley, seconded by Councillor Wilson, that Council appoint Randy Hall and Jennifer Hall to the Community Task Force for the Olympic Torch Relay. Motion carried.

It was moved by Councillor Stuart, seconded by Councillor Wilson, that the report of the Economic Development and Long Range Planning Committee Meeting dated January 12, 2009, be received as circulated. Motion carried.

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It was moved by Councillor Campbell, seconded by Councillor Wilson, that the report of the Works Committee Meeting dated January 13, 2009, be received as circulated. Motion carried.

It was moved by Councillor Campbell, seconded by Councillor Wilson, that Council adopt the following updated policies:

- ◆ WD# 2 - Tree Replacement Policy;
- ◆ WD # 3 - Septage Treatment Policy;
- ◆ WD # 5 - Storm Sewer Connection Policy;
- ◆ WD # 6 - Plugged Sanitary Sewer Service Lines Policy;
- ◆ WD # 7 - Concrete Sidewalk, Curb & Gutter and Other Concrete Product Reinstatement Policy;
- ◆ WD # 10 - Water Distribution System Policy; and
- ◆ WD # 12 - Culvert and Headwall Installation Policy.

Motion carried.

It was moved by Councillor Stuart, seconded by Councillor Wilson, that the report of the Protective Services Committee Meeting dated January 14, 2009, be received as circulated. Motion carried.

It was moved by Councillor Stuart, seconded by Councillor Bradley, that Council approve that David Parlee, Jeremy McFarlane, Craig Long and Christopher Marriott be enrolled in Firefighter Level I Fire Course. Motion carried.

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It was moved by Councillor Stuart, seconded by Councillor Wilson, that Council approve that two Fire Department members attend the Rapid Intervention Training Course at the Nova Scotia Firefighters School in Waverly, Nova Scotia. Motion carried.

It was moved by Councillor Stuart, seconded by Councillor Wilson, that Council approve that Fire Department members attend the Radio Communication Course to be instructed by Fire Training Associates in Sussex. Motion carried.

It was moved by Councillor Stuart, seconded by Councillor Wilson, that Council approve that Fire Department members attend the Report Writing Course instructed by Versatile Training in Sussex. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Bradley, that the report of the Administration Committee Meeting, dated January 15, 2009, be received as circulated. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Stuart, that Council accept Mr. Dow's resignation from the Planning Advisory Committee as of January 19, 2009, with regret. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Bradley, that Council appoint Harley Geldart, Harold Tennant and Gary Fulton to the Board of Directors of the Fundy Civic Centre Inc. Motion carried.

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It was moved by Councillor Wilson, seconded by Councillor Stuart, that Council appoint Councillor Gary Fulton to the Board of Directors of the Fundy Trail Development Authority Inc. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Stuart, that Council accept the Organizational Chart of the Town of Sussex. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Bradley, that Council approve that the Mayor and Chief Administrative Officer attend the Federation of Canadian Municipalities Conference. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Bradley, that Council approve the Tentative Subdivision Plan, The Municipality of Sussex Subdivision 2009-1, St. James Street, dated January 15, 2009, and that Council authorize the Town Clerk/Treasurer to sign the aforesaid subdivision on behalf of the Town. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Bradley, that Council approve the Tentative Subdivision Plan, Creek Lane, dated January 14, 2009. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Stuart, that Council approve that the Mayor, Chief Administrative Officer and Emergency Measures Coordinator attend the EMO Seminar in Hampton on January 21, 2009. Motion carried.

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It was moved by Councillor Wilson, seconded by Councillor Bradley, that Council approve that members of Council and the Chief Administrative Officer may attend the UMNBS Seminar in Fredericton on February 19, 2009. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Bradley, that Council approve, for payment, accounts for the month of December, 2008, totaling \$311,138.93. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Stuart, that the Council approve for payment accounts for the month of January, 2009, totaling \$85,648.40. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Wright, that Council have first reading by title of By-Law # 940-09-01, A By-Law to Amend Schedule "B" and Schedule "C" of Recreational and/or Sports Facilities Fees and Recreational and/or Sports Program Fees By-Law, By-Law # 940-03. Motion carried. The Town Clerk then read the by-law for the first time by title.

It was moved by Councillor Bradley, seconded by Councillor Wilson, that Council have second reading by title of By-Law # 940-09-01, A By-Law to Amend Schedule "B" and Schedule "C" of Recreational and/or Sports Facilities Fees and Recreational and/or Sports Program Fees By-Law, By-Law # 940-03. Motion carried. The Town Clerk then read the by-law for the second time by title.

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It was moved by Councillor Wright, seconded by Councillor Campbell, that Council have first reading by title of Building By-Law, By-Law # 151-09. Motion carried. The Town Clerk then read the by-law for the first time by title.

It was moved by Councillor Wright, seconded by Councillor Wilson, that Council have second reading by title of Building By-Law, By-Law # 151-09. Motion carried. The Town Clerk then read the by-law for the second time by title.

It was moved by Councillor Campbell, seconded by Councillor Wright, that Council refer to the Planning Advisory Committee for their review and comment Building By-Law, By-Law # 151-09. Motion carried.

It was moved by Councillor Wright, seconded by Councillor Stuart, that Council have first reading by title of the Reserve Fund By-Law, By-Law # 954-09. Motion carried. The Town Clerk then read the by-law for the first time by title.

It was moved by Councillor Wilson, seconded by Councillor Campbell, that Council have second reading by title of the Reserve Fund By-Law, By-Law # 954-09. Motion carried. The Town Clerk then read the by-law for the second time by title.

It was moved by Councillor Wilson, seconded by Councillor Wright, that Council have first reading by title of the Composition of Council By-Law, By-Law # 203-09. Motion carried. The Town Clerk then read the by-law for the first time by title.

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It was moved by Councillor Wright, seconded by Councillor Stuart, that Council have second reading by title of the Composition of Council By-Law, By-Law # 203-09. Motion carried. The Town Clerk then read the by-law for the second time by title.

It was moved by Councillor Wilson, seconded by Councillor Bradley, that Council have first reading by title of the Planning Advisory Committee By-Law, By-Law # 855-09. Motion carried. The Town Clerk then read the by-law for the first time by title.

It was moved by Councillor Bradley, seconded by Councillor Stuart, that Council have second reading by title of the Planning Advisory Committee By-Law, By-Law # 855-09. Motion carried. The Town Clerk then read the by-law for the second time by title.

Councillor Wilson noted that, from his prospective, he sees the 2009 economy in the Atlantic Provinces to remain stable. Councillor Wilson also noted that during a recent meeting of the G-20 countries, the countries accepted four basic principles which were that: one, countries should have free trade with no tariffs; two, countries should promote lower taxes; three, countries should increase their spending on public works; and four, there should be a coordinated effort between the countries to cut their interest rates by the Central Banks of each country.

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His Worship Mayor Carr noted that the next regularly scheduled meeting of Council will be February 16, 2009.

It was moved by Councillor Wright, seconded by Councillor Campbell, that this regular meeting of the Town Council of the Town of Sussex adjourn. Motion carried.


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MAYOR


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TOWN CLERK