

21st April, 2008

The Town Council of the Town of Sussex met in regular session, by appointment of the Mayor of the said Town, in the Council Chambers of the said Town on Monday the 21<sup>st</sup> day of April, 2008, at 7:00 o'clock in the evening.

The following members of the Council were present: His Worship Mayor Carr, Deputy Mayor Thorne, Councillors Bradley, Campbell, Wilson, Black and Fulton and Wright. There were no absentees. Also present at this meeting were the Chief Administrative Officer, Michael Cummings and the Town Clerk/Treasurer, Paul Maguire.

It was moved by Councillor Wright, seconded by Councillor Black, that the agenda for this regular Town Council meeting be approved. Motion carried.

No members present declared a conflict of interest on any items on the agenda at this time.

It was moved by Councillor Fulton, seconded by Councillor Wright, that the minutes of the regular meeting of the Town Council of the Town of Sussex held on March 17, 2008, be approved as circulated. Motion carried.

It was moved by Councillor Wright, seconded by Councillor Black, that the minutes of the special meeting of the Town Council of the Town of Sussex held on March 20, 2008, be approved as circulated. Motion carried.

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It was moved by Councillor Wright, seconded by Councillor Black, that the minutes of the special meeting of the Town Council of the Town of Sussex held on April 7, 2008, be approved as circulated. Motion carried.

A letter was received from the Co-Chairperson of the Disability Awareness Week informing the Council that June 1<sup>st</sup> to June 7<sup>th</sup>, 2008, is Disability Awareness Week in the Province of New Brunswick. It was moved by Deputy Mayor Thorne, seconded by Councillor Wilson, that the letter from Disability Awareness Week Co-Chairperson for filed. Motion carried.

A letter was received from Mr. Steve Baldwin informing the Council of efforts being made to build a Serenity Garden for the use of the general public at large. It was moved by Councillor Wilson, seconded by Councillor Campbell, that the letter from Mr. Baldwin be filed. Motion carried.

A letter was received from the Lieutenant-Colonel M. A. Nixon of the Armour School notifying the Town that they will be conducting training exercises in the Town of Sussex and its outlying areas from July 28 to August 1, 2008. It was moved by Councillor Wilson, seconded by Councillor Campbell, that the letter from the Armour School be filed. Motion carried.

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It was moved by Councillor Wright, seconded by Councillor Wilson, that the Fire Report for the month of March, 2008, be received as circulated. Motion carried. During the month the Fire Department responded to a total of 23 calls with 16 calls originating within the Town of Sussex and seven out of Town calls.

It was moved by Councillor Bradley, seconded by Councillor Wilson, that the Building Inspector's report for the month of March, 2008, be received as circulated. Motion carried. The report indicated that during the month the Building Inspector issued five permits for renovations, repairs, alterations and additions for a value of \$28,100.00.

It was moved by Councillor Wilson, seconded by Councillor Fulton, that the Development Officer's report for the month of March, 2008, be received as circulated. Motion carried. The report indicated that during the month the Development Officer received numerous enquiries relating to zoning and subdivision regulations with one deed examined and approved for registration, however, there were no plans or instruments submitted for approval.

It was moved by Councillor Black, seconded by Councillor Wilson, that the minutes of the Planning Advisory Committee meeting dated April 9, 2008, be received as circulated. Motion carried.

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Councillor Bradley did not vote on the next two items on the agenda under Unfinished Business since she was not present at the hearing of objections to the proposed Zoning By-Law Amendment, By-Law # 1350-04-13.

It was moved by Councillor Fulton, seconded by Councillor Wright, that Council have a reading in its entirety of By-Law # 1350-04-13, Zoning By-Law Amendment. Motion carried. The Town Clerk then read the by-law in its entirety.

It was moved by Councillor Wright, seconded by Councillor Wilson, that Council have third reading by title of By-Law # 1350-04-13, Zoning By-Law Amendment. Motion carried. The Town Clerk then read the by-law for the third time by title and His Worship Mayor Carr declared the by-law duly enacted.

It was moved by Councillor Bradley, seconded by Councillor Black, that the report of the Human Services Committee Meeting dated April 14, 2008, be received as circulated. Motion carried.

It was moved by Councillor Bradley, seconded Councillor Wilson, that Council accepts the agreement from Efficiency New Brunswick for an Energy Smart Program for the 8<sup>th</sup> Hussars Sports Centre. Motion carried.

It was moved by Councillor Bradley, seconded by Councillor Campbell, that Council accept the quotation for Sports Equipment from Atlantic Gym & Sports Ltd. for an amount of \$5,723.01. Motion carried.

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It was moved by Councillor Bradley, seconded by Councillor Wilson, that Council accept the quotation from T. A. Raymond Landscaping Ltd., in the amount of \$12,147.50, for topsoil reinstatement for an area in Princess Louise Park. Motion carried.

It was moved by Councillor Bradley, seconded by Councillor Campbell, that Council authorize the Mayor and Town Clerk to sign the School District # 6 School Use Applicant and Agreement for the "Summer Fun" Day Camp Program. Motion carried.

It was moved by Councillor Bradley, seconded by Councillor Black, that Council authorize the Mayor and Town Clerk to sign the Royal Life Saving Society Affiliate Member Agreement on behalf of the Town. Motion carried.

It was moved by Councillor Bradley, seconded by Councillor Black, that Council approve that the Recreation Department engage Glow Parties of Moncton to provide entertainers for the Family Fun Program for an amount of \$3,050.00. Motion carried.

It was moved by Councillor Bradley, seconded by Councillor Campbell, that Council grant the Sussex Golden Arrows Archery Club permission to use a portion of the landfill property for their Club activities. Motion carried.

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It was moved by Councillor Bradley, seconded by Councillor Wilson, that Council approve an extension of time to March 31, 2014, for the Memorandum of Understanding between the Town of Sussex and The Association of 8<sup>th</sup> Canadian Hussars (Princess Louise's) Inc. for the 8<sup>th</sup> Hussars Museum at the Sussex Tourist Information and Interpretive Centre. Motion carried.

It was moved by Councillor Bradley, seconded by Deputy Mayor Thorne, that Council approve that Maricor Engineering be engaged for architectural services for the redevelopment of the front side of the 8<sup>th</sup> Hussars Sports Centre for an amount of \$3,821.10. Motion carried.

It was moved by Councillor Bradley, seconded by Councillor Wilson, that Council approve the hydro-seeding of the area in the Princess Louise Park that is being reinstated subject to the Town's tendering process. Motion carried.

It was moved by Councillor Black, seconded by Councillor Wilson, that the report of the Works Committee Meeting dated April 15, 2008, be received as circulated. Motion carried.

It was moved by Councillor Black, seconded by Councillor Bradley, that Council approve the bid from Long's Sales & Service for a 14" 73 cc cut-off saw in the amount of \$1,158.25. Motion carried.

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It was moved by Councillor Black, seconded by Deputy Mayor Thorne, that Council approve that R. S. Webb be engaged to complete traffic light pole replacement for an amount of \$1,898.40. Motion carried.

It was moved by Councillor Black, seconded by Councillor Wilson, that Council authorize the Works Department to engage Brown's Paving Ltd. to complete the Asphalt Street Patching Program for Main Street, Queen Street, Broad Street, Leonard Drive and Maple Avenue. Motion carried.

It was moved by Councillor Black, seconded by Councillor Wilson, that Council approve that McMackin's Masonry be engaged to repair the brick façade of the Town Hall for an amount of \$19,539.36. Motion carried.

It was moved by Councillor Black, seconded by Councillor Wilson, that Council approve that McMackin's Masonry be engaged to repair the concrete block foundation at the Museum/Tea Room for an amount of \$6,469.25. Motion carried.

It was moved by Councillor Black, seconded by Councillor Wilson, that Council approve that the Superintendent of Works attend the Spring meeting of the Canadian Public Works Association in St. Andrews from May 7<sup>th</sup> to 9<sup>th</sup>, 2008. Motion carried.

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It was moved by Deputy Mayor Thorne, seconded by Councillor Campbell, that the report of the Protective Services Committee Meeting dated April 15, 2008, be received as circulated. Motion carried.

It was moved by Deputy Mayor Thorne, seconded by Councillor Campbell, that Council approve that Michael Ness and Michael Lucas register in the Firefighter Level I Course. Motion carried.

It was moved by Deputy Mayor Thorne, seconded by Councillor Campbell, that Council approve the following Sussex Regional High School Prom Parade scheduled to commence at 6:15pm on Tuesday, June 17, 2008:

- commencing in the parking lot of the 8<sup>th</sup> Hussars Sports Centre;
- thence along the Sports Centre driveway from the Sports Centre parking lot to Leonard Drive;
- thence along Leonard Drive from the Sports Centre driveway to Sussex Regional High School driveway;
- thence ending in the Sussex Regional High School parking lot.

Motion carried.

It was moved Deputy Mayor Thorne, seconded by Councillor Fulton, that Council approve the following parade route scheduled to take place on May 17, 2008, commencing at 10:00am:

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- commencing in the parking lot of the 8<sup>th</sup> Hussars Sports Centre;
- thence from the parking lot of the Sports Centre to Leonard Drive;
- thence along Leonard Drive from the entrance of the Sports Centre to Main Street;
- thence along Main Street from Leonard Drive to Queen Street;
- thence along Queen Street from Main Street to Broad Street;
- thence along Broad Street from Queen Street to Main Street;
- thence along Main Street from Broad Street to Leonard Drive;
- thence along Leonard Drive to the 8<sup>th</sup> Hussars Sports Centre entrance;
- thence along the driveway from the entrance of the Sports Centre to the Sports Centre parking lot. Motion carried.

It was moved by Deputy Mayor Thorne, seconded by Councillor Black, that Council approve the following Canada Day Parade route scheduled to take place on July 1, 2008, commencing at 6:30pm:

- commencing on Perry Street in Princess Louise Park;
- thence along Perry Street to Leonard Drive;
- thence along Leonard Drive from Perry Street to Main Street;
- thence along Main Street from Leonard Drive to Maple Avenue;
- thence along Maple Avenue from Main Street to Marble Street;
- thence along Marble Street across the CNR tracks to Perry Street;
- thence along Perry Street to Jubilee Hall. Motion carried.

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It was moved by Councillor Wilson, seconded by Councillor Black, that the report of the Administration Committee Meeting, dated April 17, 2008, be received as circulated. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Fulton, that Council approve that Five Hundred Dollars (\$500.00) be drawn from the Ranger's Trust Agreement for a scholarship to be awarded to a Sussex Regional High School 2008 graduate who is entering into a full-time University Program. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Fulton, that Council accept the Land for Public Purposes, identified on the amending subdivision plan, Gateway Mall Subdivision, dated February 8, 2008, and that Council authorize the Town Clerk to sign the amending subdivision plan, Gateway Mall Subdivision, dated February 8, 2008, on behalf of the Town. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Fulton, that Council accept the quotation for janitorial services for the Town Hall and Library for the years 2008 and 2009 from Sussex Janitorial Services. Motion carried.

It was moved by Councillor Wilson, seconded by Deputy Mayor Thorne, that Council authorize the Mayor and Town Clerk to sign a Professional Service Agreement between the Town of Sussex and A.D.I. Limited for professional services for Contract 50-001-08, Asphalt Pavement Contract. Motion carried.

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It was moved by Councillor Wilson, seconded by Councillor Fulton, that Council authorize the Mayor and Town Clerk to sign a Professional Service Agreement between the Town of Sussex and A.D.I. Limited for professional services for Contract 50-002-08, General Public Works Contract. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Wright, that Council appoint Gary Fulton, Harley Geldart and Harold Tennant to the Fundy Civic Centre Inc. Board. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Fulton, that Council appoint the firm of Allan Eisner, CGA, Accounting & Management Group, as the external auditor for the Town of Sussex for 2008. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Wright, that Council approve an extension of the banking arrangements between the Town of Sussex and the Bank of Montreal until April 30, 2009. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Black, that Council approve that a tent may be placed in Princess Louise Park between the St. John Ambulance building and the entrance to the Sports Centre from July 14-18, 2008, as requested by Young People's Hour 2008. Motion carried.

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It was moved by Councillor Wilson, seconded by Councillor Campbell, that Council accept the land for public purposes and the municipal right-of-way identified in the tentative subdivision plan Floral Avenue Garden Estates Subdivision, Subdivision 2008-01, dated March 28, 2008. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Black, that Council authorize that the Armour School 3 ASG/CTC Gagetown may conduct a training exercise within the Town of Sussex from July 28 to August 1, 2008. Motion carried.

It was moved by Councillor Wilson, seconded by Deputy Mayor Thorne, that Council hold a meeting on April 30, 2008, at 6:00pm to award the tender to the successful bidder of Contract 50-001-08, Asphalt Pavement. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Bradley, that Council approve, for payment, accounts for the month of March, 2008, totaling \$447,309.83. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Black, that Council approve a Transient Trader's operating fee be set for Mr. and Mrs. Rowe to operate a mobile canteen, in the Town of Sussex, at a rate of \$25.00 per year covering the time period of May 1, 2008, to April 30, 2009. Motion carried.

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It was moved by Councillor Wilson, seconded by Councillor Campbell, that Council engage Tara-Lynn Olesen as a full-time employee in the position of Secretary/Computer Assistant effective April 24, 2008. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Bradley, that Council approve the Town of Sussex 2008 pay scale for summer student employment. Motion carried.

His Worship Mayor Carr noted that there is a special Council meeting scheduled for April 28, 2008, at 6:30pm for the public presentation of the Municipal Plan By-Law Amendment, By-Law # 704-04-07.

His Worship Mayor Carr noted that there is a special Council meeting scheduled for April 30, 2008, at 6:00pm for the awarding of the Asphalt Pavement Contract.

It was moved by Councillor Wright, seconded by Councillor Wilson, that Council have first reading by title of By-Law # 1006-08, A By-Law to Regulate the Subdivision of Land Within the Town of Sussex. Motion carried. The Town Clerk then read the by-law for the first time by title.

It was moved by Councillor Wilson, seconded by Councillor Bradley, that Council have second reading by title of By-Law # 1006-08, A By-Law to Regulate the Subdivision of Land Within the Town of Sussex. Motion carried. The Town Clerk then read the by-law for the second time by title.

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It was moved by Councillor Wright, seconded by Councillor Wilson, that Council refer to the Planning Advisory Committee for their review and comment, By-Law # 1006-08, A By-Law to Regulate the Subdivision of Land Within the Town of Sussex. Motion carried.

Councillor Bradley expressed her pleasure to see that a municipal election will be held in the Town of Sussex and she encourages citizens of the Town to participate in the election and also the voting on the plebiscite question which will be on the municipal ballot.

Councillor Fulton expressed his hope that the election process will produce local Councils that can work together for the betterment of the entire region, especially during the anticipated period of growth in the area due to the expansion of the local potash mine.

Councillor Black thanked the Council for their ability to work together to help the community to grow and prosper.

His Worship Mayor Carr thanked the Council for working together as a team and wished the Council members the best of luck in the upcoming election.

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It was moved by Councillor Campbell, seconded by Councillor Wilson, that this regular meeting of the Town Council of the Town of Sussex adjourn. Motion carried.

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MAYOR

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TOWN CLERK