

18th

February, 2008

The Town Council of the Town of Sussex met in regular session, by appointment of the Mayor of the said Town, in the Council Chambers of the said Town on Monday the 18th day of February, 2008, at 7:00 o'clock in the evening.

The following members of the Council were present: His Worship Mayor Carr, Deputy Mayor Thorne, Councillors Bradley, Campbell, Wilson, Black and Fulton. Councillor Wright was absent. Also present at this meeting were the Chief Administrative Officer, Michael Cummings and the Town Clerk/Treasurer, Paul Maguire.

It was moved by Councillor Wilson, seconded by Councillor Black, that the agenda for this regular Town Council meeting be approved. Motion carried.

No members present declared a conflict of interest on any items on the agenda at this time.

It was moved by Councillor Fulton, seconded by Councillor Wilson, that the minutes of the regular meeting of the Town Council of the Town of Sussex held on January 21, 2008, be approved as circulated. Motion carried.

It was moved by Councillor Fulton, seconded by Councillor Wilson, that the minutes of the special meeting of the Town Council of the Town of Sussex held on January 14, 2008, be approved as circulated. Motion carried.

18th

February, 2008

It was moved by Councillor Fulton, seconded by Councillor Wilson, that the minutes of the special meeting of the Town Council of the Town of Sussex held on January 9, 2008, be approved as circulated. Motion carried.

Deputy Mayor Thorne brought forward from the Committee of the Whole a motion regarding the rewording and translation of the plebiscite request on the amalgamation of the Town of Sussex and the Village of Sussex Corner which the Council wishes to submit to the Provincial Electoral Officer to be placed as a plebiscite question on the May, 2008, municipal elections.

It was moved by Deputy Mayor Thorne, seconded by Councillor Bradley, that the following plebiscite question be approved and forwarded to the Chief Electoral Officer to be placed on the May, 2008, Municipal Election ballot:

“Are you in favour of the newly elected town council pursuing the possibility of amalgamating the Town of Sussex and the Village of Sussex Corner to form a new municipality during its mandate from May 2008 to May 2012?”

“Êtes-vous d'accord pour que le conseil municipal nouvellement élu examine la possibilité de fusionner la ville de Sussex et le village de Sussex Corner afin de créer une nouvelle municipalité pendant son mandat de mai 2008 à mai 2012? »

Motion carried.

Present at the Council meeting were the recipients of the Town of Sussex Youth Citizenship Award for 2008. The awards were for their outstanding contributions to quality of life in the Sussex region. The winners of the 2008 award were:

- Zachary Dixon who was nominated by the President of the MS Society of Canada, Kings County Chapter, for his contribution to their organization;
- Jason Wallace who was nominated by the President of the MS Society of Canada, Kings County Chapter, for his contribution to their organization;
- Brittney Middleton, a grade 7 student, who was nominated by two teachers at her school; and
- Tyler McCready, who is in his 4th year of an Education Degree at UNBSJ who always had a strong belief in the Town of Sussex and being a volunteer in various organizations since the age of 12.

The award recognizes the devotion to the community and the commitment to improving the quality of life to others in the community. The members of the Council congratulated the recipients of the 2008 Youth Citizenship Award.

A letter was received from the Mayor of the City of Toronto informing the Council of Earth Hour which is to take place March 29, 2008, between 8:00pm and 9:00pm at which time participating Canadians will turn off their lights and see the difference that small everyday actions can make.

18th

February, 2008

It was moved by Councillor Wilson, seconded by Councillor Bradley, that the correspondence from the Mayor of Toronto be referred to the Human Services Committee. Motion carried.

A letter was received from the Honourable Lieutenant Governor of the Province of New Brunswick informing the Town of the 2008 Order of New Brunswick campaign.

It was moved by Councillor Wilson, seconded by Councillor Fulton, that the correspondence from the Honourable Lieutenant Governor of the Province of New Brunswick be filed and that the Administration advertise the 2008 Order of New Brunswick campaign by placing posters in the lobby of the Town Hall and on the Town's website. Motion carried.

His Worship Mayor Carr read a notice regarding road salt and potholes that the Town of Sussex issued to the citizens informing them that the demand for road salt is exceeding the available supply from the PCS mine at Penobsquis and requesting the citizens to drive carefully during winter conditions and also that the Works Department will be repairing potholes in the roadways with cold mix asphalt as soon as the weather clears long enough to dry the holes for the application.

18th

February, 2008

It was moved by Councillor Fulton, seconded by Councillor Black, that the Fire Report for the month of January, 2008, be received as circulated. Motion carried. During the month the Fire Department responded to a total of 13 calls with eight calls originating within the Town of Sussex and five out of Town calls.

It was moved by Councillor Wilson, seconded by Councillor Bradley, that the Building Inspector's report for the month of January, 2008, be received as circulated. Motion carried. The report indicated that during the month the Building Inspector issued five permits for renovations, repairs, alterations and additions for a value of \$241,400.00.

It was moved by Councillor Bradley, seconded by Councillor Black, that the Development Officer's report for the month of January, 2008, be received as circulated. Motion carried. The report indicated that during the month the Development Officer received numerous enquiries relating to zoning and subdivision regulations, however, there were no plans or instruments submitted for approval.

His Worship Mayor Carr noted that the Planning Advisory Committee did not hold their regular February, 2008, meeting since there were no items on the agenda.

It was moved by Councillor Bradley, seconded by Councillor Black, that the report of the Human Services Committee Meeting dated February 11, 2008, be received as circulated. Motion carried.

18th

February, 2008

It was moved by Councillor Bradley, seconded by Councillor Fulton, that Council adopt the Recreational Refund Policy, Policy # RD-19. Motion carried.

It was moved by Councillor Fulton, seconded by Councillor Wilson, that the report of the Economic Development & Long Range Planning Committee dated February 11, 2008, be received as circulated. Motion carried.

It was moved Councillor Fulton, seconded by Councillor Wilson, that Council accept the funding from the Province of New Brunswick in the amount of \$8,500.00 for the Historical Places Program and authorize the Mayor and Town Clerk to sign the agreement on behalf of the Town. Motion carried.

It was moved by Councillor Black, seconded by Councillor Wilson, that the report of the Works Committee Meeting dated February 12, 2008, be received as circulated. Motion carried.

It was moved by Councillor Black, seconded by Councillor Fulton, that Council approve the quotation from Sussex Machine Shop for the fabrication and installation of downspout guards for the downspouts at the front of the Train Station in the amount of \$3,200.00. Motion carried.

It was moved by Deputy Mayor Thorne, seconded by Councillor Fulton, that the report of the Protective Services Committee Meeting dated February 13, 2008, be received as circulated. Motion carried.

18th

February, 2008

It was moved by Deputy Mayor Thorne, seconded by Councillor Bradley, that Council approve that three members of the Sussex Fire Department may attend a Child Restraint Training Course provided by Saint John Ambulance and Child for Safety Organization in Rothesay, N.B.. Motion carried.

It was moved by Deputy Mayor Thorne, seconded by Councillor Wilson, that Council approve an expenditure of \$2,080.00 for the engagement of the Nova Scotia Firefighter School to provide an Incident Scene Safety Officer Course for twelve firefighters. Motion carried.

It was moved by Deputy Mayor Thorne, seconded by Councillor Bradley, that Council approve an expenditure of \$4,080.00 for a man down alarm to be included in eight self contained breathing apparatuses. Motion carried.

It was moved by Deputy Mayor Thorne, seconded by Councillor Bradley, that Council approve a lump sum payment of \$1,181.00 for liability insurance for the Animal Control Officer. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Black, that the report of the Administration Committee Meeting, dated February 14, 2008, be received as circulated. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Fulton, that Council provide a grant to the Sussex and Area Seniors' Centre Inc. for an amount of \$3,972.90 for the design work for the renovation to Jubilee Hall. Motion carried.

18th

February, 2008

It was moved by Councillor Wilson, seconded by Councillor Black, that Council approve the following 2008 General Fund Capital Program:

	PART I	EXPENDITURES
A.	STORM DRAINAGE PROGRAM	\$ 130,100
	St. George Street (Imperial Dr. to Lansdowne Ave.)	
	Riverview Avenue Extension	
	Pitt Street	
	St. George Street (Lansdowne Ave. to Town Limits)	
B.	STREET IMPROVEMENT PROGRAM	\$ 783,400
	<u>Asphalt Paving</u>	
	Sunnyside Drive (Main St. to Hillside Cresc.)	
	Paradise Row (Main St. to St. George St.)	
	Paradise Row (St. George St. to Court St.)	
	Murray Avenue	
	Peter Street (Winter St. to Church Ave.)	
	Maxwell Drive (Pine St. to Sunshine Gardens)	
	Fowler Avenue (Main St. to Elliott Dr.)	
	Pitt Street	
	St. George Street (Lansdowne Ave to Town Limits)	
	<u>Concrete Curb & Gutter</u>	
	Route #121 (Lansdowne Ave. to Main St.)	
	Bryant Drive (Leonard Dr. to Kennedy Dr.)	
	<u>Sidewalk</u>	
	Route #121 (Lansdowne Ave. to Main St.)	
	Magnolia Avenue (Leo Ave. to Church Ave.)	
	Pitt Street	
	<u>BIA</u>	
	Improvement Upgrade Program	
C.	PARKS & PLAYGROUND PROGRAM	\$ 47,000
	Trail Development	
	Equipment Replacement Program	
	Tree Program	
	Princess Louise Park	
	O'Connell Park	
	Oak Court Park	

18th

February, 2008

D.	STRUCTURE PROGRAM	\$ 210,000
	8 th Hussar Sports Centre	
	Jubilee Hall	
	Dominion Building/Town Hall	
	Public Works Garage	
	Sussex Museum & Gallery	
E.	EQUIPMENT PROGRAM	\$ 288,500
	1991 Freightliner 5 Ton (Diesel) c/w pump & plow	
	VAP 5 HP Stationary Compressor Replacement	
	Crew Cab	
	Computer Program	
	Computer Upgrade	
	Compressor Motor #1 Replacement	
	Compressor Motor #2 Replacement	
	Brine Pump #2 Replacement	
	Brine Pump #2 Motor Replacement	
	Bas Software	
	TOTAL EXPENDITURES	<u>\$1,459,000</u>

PART II**FUNDING**

PRINCIPAL PAYDOWN PROGRAM	\$ 435,950
GENERAL OPERATING FUND	\$ 36,350
DEVELOPMENT AGREEMENT	\$ 12,500
LONG TERM BORROWING	\$ 974,200
TOTAL FUNDING	<u>\$1,459,000</u>

Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Fulton, that Council approve the following 2008 Utility Fund Capital Program:

18th

February, 2008

PART I		EXPENDITURES
A.	WATER NETWORK IMPROVEMENT PROGRAM Water Source Alternative Back Flow/Cross Connection Prevention Program Fowler Avenue (Elliott Dr. to Creek Lane) Creek Lane Stewart Avenue (Maple Ave. to McLean St.)	\$ 492,800
B.	SANITARY SEWER NETWORK IMPROVEMENT PROGRAM Fowler Avenue (Creek Lane to Boundary)	\$ 36,000
C.	STRUCTURE IMPROVEMENT PROGRAM Albert Street Well Removal Proposed O'Connell Park Well Removal Water Reservoir #1 Upgrade Lagoon Upgrade Site E – Main Street Sewerage Lift Station #5 Upgrade	\$ 705,000
D.	EQUIPMENT IMPROVEMENT PROGRAM Portable Kohler Generator 5000 Watt Replacement 1994 14" Gas Saw Model K1200 Replacement Hydromatic 4" 2 HP Submersible Pump Replacement SCADA PLC Control Panel c/w Data Radio Equipment Upgrade SCADA PLC Control Panel c/w Data Radio Equipment Upgrade SCADA PLC Control Panel c/w Data Radio Equipment Upgrade	\$ 23,500
	TOTAL EXPENDITURES	<u>\$1,257,300</u>

PART II		FUNDING
OPERATING FUND		\$ 28,408
PRINCIPAL PAYMENT PROGRAM		\$ 155,000
UTILITY CAPITAL RESERVE FUND		\$ 100,000
CANADA/NB MUNICIPAL INFRASTRUCTURE FUND		\$ 408,000
LONG TERM BORROWING		\$ 412,500
GAS TAX REVENUE		\$ 153,392
	TOTAL FUNDING	<u>\$1,257,300</u>

Motion carried.

18th

February, 2008

It was moved by Councillor Wilson, seconded by Councillor Bradley, that Council approve, for payment, accounts for the month of January, 2008, totaling \$279,899.93. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Bradley, that Council approve the Municipal Service Agreement between the Town of Sussex and the developer, Company # 632666 N.B. Ltd., for the development of a subdivision known as the Briars Subdivision and that the Mayor and Town Clerk be authorized to sign the agreement on behalf of the Town. Motion carried.

It was moved by Councillor Fulton, seconded by Councillor Bradley, that Council have first reading by title of By-Law # 940-08-01, A By-Law to Amend Schedule "B" and Schedule "C" of Recreational and/or Sports Facilities Fees and Recreational and/or Sports Program Fees By-Law, By-Law # 940-03. Motion carried. The Town Clerk then read the by-law for the first time by title.

It was moved by Councillor Fulton, seconded by Councillor Bradley, that Council have second reading by title of By-Law # 940-08-01, A By-Law to Amend Schedule "B" and Schedule "C" of Recreational and/or Sports Facilities Fees and Recreational and/or Sports Program Fees By-Law, By-Law # 940-03. Motion carried. The Town Clerk then read the by-law for the second time by title.

18th February, 2008

It was moved by Councillor Wilson, seconded by Councillor Black, that Council set March 20, 2008, at 6:00pm in the Council Chambers of the Town of Sussex as the date, time and place to have hearing of objections to the proposed By-Law # 1350-04-13. Motion carried.

His Worship Mayor Carr noted that the next regularly scheduled meeting of the Town Council is scheduled for March 17, 2008.

It was moved by Deputy Mayor Thorne, seconded by Councillor Black, that this regular meeting of the Town Council of the Town of Sussex adjourn. Motion carried.

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MAYOR

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TOWN CLERK