

17th

December, 2007

The Town Council of the Town of Sussex met in regular session, by appointment of the Mayor of the said Town, in the Council Chambers of the said Town on Monday the 17th day of December, 2007, at 7:00 o'clock in the evening.

The following members of the Council were present: His Worship Mayor Carr, Deputy Mayor Thorne, Councillors Bradley, Wright, Campbell, Wilson, Black and Fulton. There were no absentees. Also present at this meeting were the Chief Administrative Officer, Michael Cummings and the Town Clerk/Treasurer, Paul Maguire.

It was moved by Councillor Black, seconded by Councillor Wright, that the agenda for this regular Town Council meeting be approved. Motion carried.

No members present declared a conflict of interest on any items on the agenda at this time.

It was moved by Councillor Black, seconded by Councillor Bradley, that the minutes of the regular meeting of the Town Council of the Town of Sussex held on November 26, 2007, be approved as circulated. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Black, that the Fire Report for the month of November, 2007, be received as circulated. Motion carried. During the month the Fire Department responded to a total of 19 calls with 13 calls originating within the Town of Sussex and six out of Town calls.

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It was moved by Councillor Wright, seconded by Councillor Wilson, that the Building Inspector's report for the month of November, 2007, be received as circulated. Motion carried. The report indicated that during the month the Building Inspector issued 15 permits for renovations, repairs, alterations and additions for a value of \$257,210.00 and one permit for demolition for a value of \$2,500.00.

It was moved by Councillor Wright, seconded by Councillor Bradley, that the Development Officer's report for the month of November, 2007, be received as circulated. Motion carried. The report indicated that during the month the Development Officer approved two Building Location Surveys, two Tentative Subdivision Plans and one Subdivision Plan.

It was moved by Councillor Wilson, seconded by Councillor Black, that the minutes of the Planning Advisory Committee meeting held on December 12, 2007, be received as circulated. Motion carried.

It was moved by Councillor Wright, seconded by Councillor Black, that Council have a reading in it's entirety of A By-Law in Amendment of a By-Law to Establish a Special Business Improvement Area Levy in the Town of Sussex, By-Law # 154-07. Motion carried. The by-law was then read in its entirety.

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It was moved by Councillor Wright, seconded by Councillor Fulton, that Council have third reading by title of A By-Law in Amendment of a By-Law to Establish a Special Business Improvement Area Levy in the Town of Sussex, By-Law # 154-07. Motion carried. The Town Clerk then read the by-law for the third time by title and His Worship Mayor Carr declared the by-law duly enacted.

It was moved by Councillor Fulton, seconded by Councillor Black, that Council have a reading in it's entirety of A By-Law Respecting Pawnbrokers and Second Hand Dealers in the Town of Sussex, By-Law # 854-07. Motion carried. The by-law was then read in its entirety.

It was moved by Councillor Wright, seconded by Councillor Campbell, that Council have third reading by title of A By-Law Respecting Pawnbrokers and Second Hand Dealers in the Town of Sussex, By-Law # 854-07. Motion carried. The Town Clerk then read the by-law for the third time by title and His Worship Mayor Carr declared the by-law duly enacted.

It was moved by Councillor Bradley, seconded by Councillor Black, that Council have a reading in it's entirety of A By-Law to Amend Schedule "A" of a By-Law to Regulate Water, Sanitary and Storm Sewer Systems, By-Law # 1203-06-01. Motion carried. The by-law was then read in its entirety.

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It was moved by Councillor Wright, seconded by Councillor Bradley, that Council have third reading by title of A By-Law to Amend Schedule "A" of a By-Law to Regulate Water, Sanitary and Storm Sewer Systems, By-Law # 1203-06-01. Motion carried. The Town Clerk then read the by-law for the third time by title and His Worship Mayor Carr declared the by-law duly enacted.

His Worship Mayor Carr noted that there is a special Council meeting scheduled for January 9, 2008, at 6:00pm.

It was moved by Councillor Bradley, seconded by Councillor Wilson, that the report of the Human Services Committee Meeting dated December 10, 2007, be received as circulated. Motion carried.

It was moved by Councillor Bradley, seconded by Deputy Mayor Thorne, that Council grant a Special Events License to the Moosehead Oldtimers to conduct a Hospitality Room in the Community Room of the 8th Hussars Sports Centre beginning January 4, 2008, at 7:00pm and ending on January 6, 2008, at 1:00am. Motion carried.

It was moved by Councillor Bradley, seconded by Councillor Wilson, that Council approve the costs for improvements to the Sussex Senior's Centre for the replacement of the front double door, an addition to the building facing the Sports Centre and re-roofing the existing building for a total amount of \$97,375.84. Motion carried.

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It was moved by Councillor Fulton, seconded by Councillor Wilson, that the report of the Economic Development & Long Range Planning Committee dated December 10, 2007, be received as circulated. Motion carried.

It was moved by Councillor Fulton, seconded by Councillor Wilson, that Council approve the registration of the following twelve (12) local historic properties on the Town of Sussex Register of Historic Places, on the Province of New Brunswick Register of Historic Places and subsequently on the Canadian Register of Historic Places:

- Trinity Anglican Church;
- Kirkhill Cemetary;
- Dominion Building;
- Intercolonial Railway Station;
- Sussex Ginger Ale Factory;
- Church Avenue Fountain;
- Slipp/Deichmann/Wallace Residence;
- Sharp's Corner Drug Store;
- Depot Hotel;
- Brooks Residence;
- Fairweather Residence; and
- Old MacDougall Residence.

Motion carried.

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It was moved by Councillor Black, seconded by Councillor Bradley, that the report of the Works Committee Meeting dated December 12, 2007, be received as circulated. Motion carried.

It was moved by Councillor Black, seconded by Councillor Bradley, that Council approve an expenditure of up to \$2,700.00 for computer replacement at the Jonah Court Well. Motion carried.

It was moved by Councillor Black, seconded by Councillor Bradley, that Council authorize the Works Department to purchase a new gas detection meter. Motion carried.

It was moved by Councillor Black, seconded by Councillor Fulton, that Council accept the final cost of \$32,824.70 including contingencies owing to E. J. Cunningham Ltd. for work completed on the project under Contract 50-005-07, Flow Meter Installation. Motion carried.

It was moved by Councillor Black, seconded by Councillor Fulton, that Council approve Policy WD-1, Works Department Standard Charges. Motion carried.

It was moved by Deputy Mayor Thorne, seconded by Councillor Wilson, that the report of the Protective Services Committee Meeting dated December 12, 2007, be received as circulated. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Bradley, that the report of the Administration Committee Meeting, dated December 13, 2007, be received as circulated. Motion carried.

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The Chairman of the Administration Committee, Councillor Wilson, brought forward the 2008 Utility Fund Budget. The following is the 2008 Utility Fund Budget expenditure items:

Water Supply	\$ 432,100.00
Sewerage Collection & Disposal	\$ 478,900.00
Fiscal Services	<u>\$ 199,900.00</u>
Total Expenditures	<u>\$1,110,900.00.</u>

The following is the 2008 Utility Fund Budget revenue items:

Sale of Services	\$1,029,900.00
Revenue From Own Sources	\$ 63,100.00
Other Transfers	<u>\$ 17,900.00</u>
Total Revenue	<u>\$1,110,900.00.</u>

It was moved by Councillor Wilson, seconded by Councillor Fulton, that Council approve the 2008 Utility Fund Budget expenditures totaling \$1,110,900. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Fulton, that Council approve the revenue source items for the 2008 Utility Fund Budget revenue totaling \$1,110,900. Motion carried.

The Chairman of the Administration Committee, Councillor Wilson, brought forward the 2008 General Fund Budget. The following is the 2008 General Fund Budget expenditure items:

General Government Services	\$ 585,400.00
Protective Services	\$1,218,100.00
Transportation Services	\$1,251,100.00

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Environmental Health Services	\$ 349,300.00
Environmental Development Services	\$ 263,900.00
Recreation & Cultural Services	\$ 942,300.00
Fiscal Services	<u>\$ 559,900.00</u>
Total Expenditures	<u>\$5,170,000.00.</u>

The following is the 2008 General Fund Budget revenue items:

Non-Tax Revenue	\$ 646,094.00
Unconditional Grant	\$ 403,616.00
Warrant	<u>\$4,120,290.00</u>
Total Revenue	<u>\$5,170,000.00.</u>

It was moved by Councillor Wilson, seconded by Councillor Fulton, that Council approve the 2008 General Fund Budget expenditures totaling \$5,170,000.00. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Fulton, that Council approve the 2008 Warrant of \$4,120,290.00 for revenue for the 2008 General Fund Budget and set the 2008 tax rate at \$1.3489 per \$100.00 of assessment. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Black, that Council approve the Fire Department Remuneration Policy, Policy # F-1. Motion carried.

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It was moved by Councillor Wilson, seconded by Councillor Bradley, that Council approve the 2008 work plan for identifying Historic Places and that Council approve that Virtual Planning Inc. be appointed with the task of identifying and documenting sites within the Town of Sussex and that a representative from Sussex Town Council, Local Preservation Review Board and the Downtown Business Association assist Virtual Planning Inc. in identifying sites and recommending them to Sussex Town Council for inclusion on the Town's Local Historic Places Register and Council approve that the Town of Sussex create a Local Historic Places Register as a means of participating in the Historic Places Initiative with the objective being to identify, document and designate and list historic places of local significance within the Town of Sussex. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Bradley, that Council approve the parking lot agreement with W.W. Thorne Insurance Ltd. and that the Mayor and Town Clerk be authorized to sign the agreement on behalf of the Town. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Bradley, that Council approve, for payment, the accounts for the month of November, 2007, totaling \$449,866.10. Motion carried.

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His Worship Mayor Carr and members of Council wish the citizens of the Town and the Town staffs a very Merry Christmas and a happy prosperous New Year.

Councillor Campbell noted the tragic events in the community in the past month with the passing of Perry White, known for his music and being a local radio personality who always promoted the Sussex and local talent and the tragic loss of four lives due to a house fire in the Knightville area.

The Chief Administrative Officer on behalf of the Town staff as well as himself wished the citizens of the Town, the Mayor and Council a Merry Christmas and all the best for 2008.

His Worship Mayor Carr spoke to Council on the fire which occurred at the Royal Canadian Legion earlier on in the day. His Worship noted that the Fire Department was able to remove some of the memorabilia from the Legion and noted that it was a very tragic loss to the community. His Worship thanked the firefighters for the performance of their duties at this fire and expressed Council's sorrow and regret to the Legion members for the loss of their building.

His Worship Mayor Carr noted that the next regularly scheduled meeting of Council will be January 21, 2008.

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It was moved by Deputy Mayor Thorne, seconded by Councillor Wright, that this regular meeting of the Town Council of the Town of Sussex adjourn. Motion carried.

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MAYOR

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TOWN CLERK