

**WORKS COMMITTEE MEETING # 49-20**  
**MONDAY, JUNE 08<sup>TH</sup>, 2020 – 7:00 PM**  
**AGENDA**

**COMMITTEE MEMBERS:**

**DEPUTY MAYOR WILSON, CHAIRPERSON**  
**COUNCILLOR ARMITAGE**  
**COUNCILLOR NELSON**  
**MAYOR THORNE**  
**COUNCILLOR RYAN,**  
**COUNCILLOR MILNER**  
**COUNCILLOR BOYLE**

**SCOTT HATCHER, P. Eng. C.A.O.**  
**MICHEL GRANT, WORKS SUPERINTENDENT**  
**KRIS BUTCHER, DIR. OF PUBLIC WORKS.**

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1. APPROVAL OF AGENDA.
  2. RECORDING OF ATTENDANCE
  3. APPROVAL OF MINUTES OF MEETING #48 - 20
  4. DISCLOSURE OF CONFLICT OF INTEREST
  5. PRESENTATIONS/ DELEGATION:
  6. **ADMINISTRATION REPORT TO COMMITTEE**
    1. ADMINISTRATION REPORT - OVERTIME SUMMARY MAY 2020.
    2. OVERTIME DETAILS MAY 2020.
    3. LABOUR MANAGEMENT MEETING MINUTES JUNE 05, 2020.
    4. JOINT HEALTH & SAFETY DRAFT MINUTES, - MEETING DATE APRIL 17, 2020.
    5. REQUEST FOR APPROVAL.
  7. **WORKS OPERATIONS REPORT TO COMMITTEE**

SUPERINTENDENT OF WORKS, MAY 2020 REPORT TO COMMITTEE.

    1. MONTHLY WORKS MAINTENANCE PROGRAMS AND WORK SCHEDULE:
      1. MAINTAIN X WORK ORDER REPORT.
    2. STORM WATER MANAGEMENT
      - 1) MONTHLY SCHEDULE.
    3. SOLID WASTE MANAGEMENT
      - 1) MONTHLY WORK SCHEDULE.
      - 2) REGULAR GARBAGE COLLECTION.
      - 3) 2020 SPECIAL GARBAGE COLLECTION,
    4. TRANSPORTATION MANAGEMENT
      - 1) MONTHLY WORK SCHEDULE.
      - 2) SNOW PLOWING & REMOVAL PROGRAM.
      - 3) SPRING CLEANING & STREET SWEEPING PROGRAM.
      - 4) RESTORATION OF STREET LIGHT STANDARDS.
    5. RIVER MANAGEMENT: - NIL -
    6. WORKS OPERATIONS STRUCTURES: - NIL -

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7. REQUEST FOR APPROVAL:
8. APPROVAL OF WORKS GARAGE VEHICLE HOIST.

**8. WATER AND WASTEWATER OPERATIONS REPORT TO COMMITTEE**

DIRECTOR OF PUBLIC WORKS REPORT TO COMMITTEE MAY 2020.

1. MONTHLY MAINTENANCE PROGRAMS AND WORK SCHEDULE
  - 1) MAINTAIN X WORK ORDER REPORT.
2. WATER MANAGEMENT:
  - 1) POTABLE WATER TESTS.
  - 2) WATER SYSTEM COMPLAINT REGISTRY.
  - 3) MONTHLY MAINTENANCE.
  - 4) HYDRANT REHABILITATION.
3. WASTEWATER MANAGEMENT
  - 1) REGULAR TESTING:
  - 2) MONTHLY MAINTENANCE:
  - 3) WASTEWATER LIFT STATIONS:
  - 4) WATER AND WASTEWATER CAPITAL IMPROVEMENTS:
  - 5) WATER / WASTEWATER STRUCTURES:
  - 6) REQUESTS FOR APPROVAL:
    - a) PORTABLE WATER RESERVOIRS, ROV QUOTATION.

**9. BUSINESS ARISING OUT OF MINUTES:**

1. NATIONAL DISASTER MITIGATION PROJECT, GATEWAY MALL BERM.
  - 1) PROJECT DEFICIENCY LIST.
2. PROJECT 17586.00 SIDEWALK DEFICIENCIES.
  - 1) LETTER TO CONTRACTOR – MAY 28, 2020.
3. PROJECT 192853.00 CAPITAL IMPROVEMENTS – VARIOUS STREETS.
  - 1) MEETING MINUTES – MAY 15, 2020.
4. MAGNOLIA AVENUE CAPITAL IMPROVEMENT:
  - 1) PRE- CONSTRUCTION MEETING MINUTES - MAY 15, 2020.
  - 2) MEETING MINUTES NO. 2 – MAY 25, 2020.
  - 3) MEETING MINUTES NO. 3 – JUNE 03, 2020.

**10. NEW BUSINESS:**

1. WATER STORAGE RESERVOIR, INSPECTION RECOMMENDATIONS:
  - 1) REPAIR RECOMMENDATION ROOF CRACK REPAIR.
  - 2) REPAIR RECOMMENDATION – EXPOSED RING BEAMS.
  - 3) REPAIR RECOMMENDATION – ALL CONCRETE REPAIRS.
2. IOM PURCHASER SCOTT – GARBAGE COLLECTION CONTRACT EXTENSION.

**11. PERSONNEL:**

**12. ACCOUNTS:**

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**13. SCHEDULE FOR NEXT MEETING:** MONDAY, JULY 13<sup>TH</sup>, 2020: 6:00 PM

**14. ADJOURNMENT.**

**15. CLOSED SESSION:**