

ADMINISTRATION COMMITTEE MEETING # 36-19

THURSDAY, MAY 16, 2019 –6:00 P.M.

AGENDA

COMMITTEE MEMBERS:

**COUNCILLOR RYAN, CHAIRPERSON
DEPUTY MAYOR WILSON**

**SCOTT HATCHER, P. Eng. C.A.O.
P. I. MAGUIRE, TOWN
CLERK/TREASURER**

**COUNCILLOR NELSON
COUNCILLOR ARMITAGE
MAYOR THORNE**

**COUNCILLOR MILNER
COUNCILLOR BOYLE
COUNCILLOR CARR**

1. APPROVAL OF AGENDA
2. RECORDING OF ATTENDANCE
3. DISCLOSURE OF CONFLICT OF INTEREST
4. APPROVAL OF MEETING MINUTES #35–19.
5. DELEGATIONS:
6. BUSINESS ARISING OUT OF MINUTES.
7. NEW BUSINESS
 - 1.0 REZONING OF 30 CEDAR AVENUE, SUSSEX CHRISTIAN SCHOOL.
 - a. LETTER SUSSEX CHRISTIAN SCHOOL.
 - 2.0 DRAFT 2018 ANNUAL REPORT – TOWN OF SUSSEX.
 - 3.0 LETTER TURNBULL KINDRED, EXTERNAL AUDIT QUOTATION.
 - 4.0 IOM CLERK TREASURER MAGUIRE, 2019 FIRST QUARTER STATEMENT OF REVENUE AND EXPENDITURES.
 - 5.0 IOM PURCHASER SCOTT – TOWN HALL LIGHTING UPGRADE.
 - 6.0 TOWN HALL ACCESSIBILITY:
 - a. AGREEMENT SUSSEX AND THE GOVERNMENT OF CANADA.
 - b. MAY 24TH 2019 ANNOUNCEMENT SCHEDULED.
 - c. EMAIL KAREN COLPITTS – DISABILITY AWARENESS WEEK.
 - 7.0 LYME AWARENESS MONTH, MAY 2019.
 - a. EMAIL JANET HIGGINS – NB LYME DISEASE ASSOCIATION.
 - b. 2019 PROCLAMATION.

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8.0 POTASHCORP CIVIC CENTRE:

- a. TOWN BOARD APPOINTMENT.
- b. 2019 Q1 COMMUNITY PARTNER FINANCIAL REPORT.

9.0 IOM CLERK TREASURER MAGUIRE, FIREFIGHTERS INSURANCE RENEWAL.

10.0 IOM CLERK TREASURER MAGUIRE, KEDP RESIDUAL FUNDS – RESERVE.

11.0 LETTER NBMFC – SERIAL BOND ISSUE.

12.0 INFRASTRUCTURE FUNDING.

- a. LETTER RDC CALL FOR PROPOSALS –
- b. BILATERAL AGREEMENT CANADA & NEW BRUNSWICK ON SCREEN ONLY.

13.0 IOM SECRETARY / COMPUTER ASSISTANT- COUNCIL iPADS.

8. PERSONNEL:

9. ACCOUNTS:

10. SCHEDULE FOR NEXT MEETING: THURSDAY, JUNE 13TH, 2019: 6:00 PM.

11. ADJOURNMENT

12. CLOSED SESSION:

- a. Local Governance Act: Section 68 (1) c): AGREEMENTS AND CONTRACTS.